

# EMPLOYEE BADGE HOLDER AGREEMENT

NAME (please print) \_\_\_\_\_

SSN # \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Employee ID # (if applicable) \_\_\_\_\_

As part of your employment with our company, you have been issued an airport security ID badge. Airport-issued personal identification badges are the property of the Grand Forks Regional Airport Authority and **must be returned** to the airport upon revocation, suspension, ending of employment at the airport or upon demand of the Authority.

It is vital to airport security that badges are returned immediately upon termination of employment at GFK.

- Upon ending of employment, I agree that I will return my security ID badge to my supervisor or directly to the Airport Badging Office (Airport Operations).
- I understand that a receipt will be issued to me (upon request) showing that the badge has been returned.
- I understand that it is against the law to retain my security ID badge upon ending of employment.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Original to Personnel File*