

**PROCEEDINGS OF  
THE GRAND FORKS REGIONAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS MEETING**

**November 16, 2017**

The Grand Forks Regional Airport Authority Board of Commissioners met in its regular session in the Board Room of the Byron L. Dorgan Terminal on Thursday, November 16, 2017, presided by Vice Chairman Brad Beyer. Members present were Rick Meland, Jeannie Mock, Gary Malm, Tim Mutchler and Steve Kuhlman. Staff attending included Ryan Riesinger, Executive Director, Tanna Aasand, Director of Finance/Administration, and Rick Audette, Operations and Maintenance Manager. Airport Attorney Tim Dittus was also in attendance.

The meeting was called to order at 8:00 a.m.

**A. Reading and Approval of Minutes**

It was moved by Malm and seconded by Kuhlman to approve the minutes for the October 26, 2017 meeting as written. **Action Taken:** Motion carried unanimously.

**B. Reports**

**1. Financial Report**

Aasand reviewed the financial reports with the board.

**2. Director Report**

Riesinger reported on the FAA AIP 6-month extension; and asked GFK Flight Support's Kyle Black to report on the Rockin' the Runway event that was held November 4<sup>th</sup> at Avflight.

**3. Chairman Report**

None.

**C. New Business**

**1. CD and Money Market Bids**

2. Riesinger and Aasand presented interest rate bids from several banks and made their recommendation to invest \$6 million into CDs and Money Market with Bremer Bank and 1<sup>st</sup> International Bank and Trust, who quoted the highest rates. It was moved by Mutchler and seconded by Meland, to approve the CD and Money Market investments as recommended. Kuhlman suggested expanding on the bid request to include bidding on the entire amount vs. portions of a total. **Action taken:** The motion was approved unanimously.

**3. Runway 17R-35L & Taxiway A Lighting Rehabilitation – Final Design & Bidding Consultant Services Agreement**

In the spring of 2017 the Authority completed an Electrical Study of all circuits and cables for the Runway 17R-35L & Taxiway A Lighting system. This Electrical Study showed that portions of the system are beyond their useful life, have a high chance for failure, and need replacement. The Authority is prepared to begin project design for the Runway 17R-35L & Taxiway A Lighting Rehabilitation project. The board was provided with the Scope of Services to complete Final Design and Bidding for this project, and an Hourly Rate and Cost Breakdown for these services. KLJ intends to begin the design soon so that we are ready to bid in early 2018. The total cost of these services is \$62,817.54. This cost is eligible for FAA

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(90%) and State (5%) funding. Mutchler moved to approve the Runway 17R-35L & Taxiway A Lighting Rehabilitation – Final Design & Bidding Consultant Services Agreement with KLJ, and authorize the Executive Director to execute the required documents. The motion was seconded by Mock. **Action taken:** The motion was approved unanimously.

The meeting adjourned at 8:29 a.m.

Respectfully submitted,

Coleen Peterson, Board Secretary