

**THE GRAND FORKS REGIONAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS INFORMATIONAL MEETING**

**January 25, 2018**

The Grand Forks Regional Airport Authority Board of Commissioners met in the Board Room of the Byron L. Dorgan Terminal on Thursday, January 25, 2018, but did not have a quorum. Members present were Karl Bollingberg, Jeannie Mock and Rick Meland. Staff attending included Ryan Riesinger, Executive Director, Tanna Aasand, Director of Finance/Administration, and Rick Audette, Operations and Maintenance Manager. Airport Attorney Tim Dittus was also in attendance.

**A. Reading and Approval of Minutes**

Did not have a quorum.

**B. Reports**

**1. Financial Report**

Aasand reviewed the December financial reports and gave a recap of 2017's financials.

**2. Director Report**

After welcoming the UND aviation students that were in the audience, Riesinger recapped some highlights from 2017: The East General Aviation (GA) and the Taxiway U projects are complete; the GLC AAAE conference had a net income of \$50,000 (typically has been \$25-30K); enplanements were down 11% for the year, but was 4% more than we had forecasted. We are increasing our advertising in Canada now that their currency exchange rate is back more in our favor. Operations were up 4.2%, and we are forecasting higher numbers in 2018 due to UND Aviation's enrollment increases. Riesinger then reported on some priorities for 2018, including airfield development, airline lease negotiations, west GA development, the sort facility, UND Hockey's Las Vegas game (preparations for getting fans to Las Vegas), and the FBO survey (results coming soon). There was also a report on the airport's backup generators and Nodak's electricity feed. ARFF/Ops Supervisor Chris Deitz reported on our annual Gifts for Kids program that benefited the Northeast Human Service Center at Christmastime. Lastly, Riesinger reported on our successful coordination of resources for assisting passengers that had been diverted to GFK during a snowstorm that closed MSP's runways on Monday. The (Grand Forks) Cities Area Transport provided four buses and we used our shuttle bus to transport over 330 people to and from hotels.

**3. Chairman Report**

None.

**C. New Business**

**1. Capital Improvement Program (CIP) Review**

Riesinger presented the CIP that spanned 2018-2025. Extending Runway 9L-27R would be the focus for the next 5 years, and reconstructing Runway 17R-35L (our primary runway) could potentially start in 2023. These two major projects are still in the FAA approval process.

**2. Fuel Storage Tank Inspection & SPCC Plan**

Tabled until the next meeting due to not having a quorum.

Respectfully submitted,

Coleen Peterson, Board Secretary