

EXHIBIT 15

Security Procedure 1.3

AVIATION RAMP ACCESS

A. ADMINISTRATION

1. Ramp access cards remain the property of the Grand Forks Regional Airport Authority.
2. **Ramp access cards may be used only by the person to whom they are issued according to the application and may not be transferred. TSR 49 Part 1540.105(a).**
3. Cards found in the possession of unauthorized persons will be confiscated by Airport Authority employees. Once confiscated, the registered cardholder must reapply for ramp access authorization (including the payment of fees).
4. Cardholders may exchange, without cost, a nonfunctioning card.
5. Ramp access applications will be evaluated on the basis of direct operational need and frequency of use. The intent is to limit pedestrian and vehicular ramp access for the safety of aviation users and to protect property from damage or theft. Applicants are required to inform Airport Operations of any updates to the application (i.e. address, phone, etc.)
6. Ramp access cardholders are continually responsible for ensuring the actions of those accompanying them (escorted) onto the ramp comply with these procedures. **TSR 49 Part 1542.203.**
7. Applicants must attach to the application, proof that liability insurance coverage is in force for each vehicle listed in the application. Proof must include the amount of coverage.
8. In order to meet FAA/TSA security requirements, ramp access cardholders must validate/reaccomplish applications and/or physically present access cards for verification of possession annually or whenever notified to do so by the Airport.

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B. RAMP MOVEMENT RULES:

1. Only specifically authorized, registered vehicles may operate on aviation ramps. Each vehicle operator must possess a valid driver's license. **Automatic gate users, whether in vehicles or as a pedestrian, must stop after passing through a gate, remain physically present in the gate approach (within 6-8 feet or just beyond the painted yellow surface line), and monitor until the gate fully closes before leaving the area. Gate users are not expected to physically prevent passage, but their presence at the gate should serve to prevent unauthorized or inadvertent access. All unauthorized activity must be reported to Airport Operations (795-6984). The intent is to preclude unauthorized tailgating by vehicles or pedestrians. TSR 49 Part 1540.105.**
2. **Access cardholders must use or present their assigned access card when entering or exiting a gate or door.** Access cardholders may not be escorted by another cardholder. If a gate or door is opened and held open by another access cardholder, you must still use or present your assigned access card to the card reader. Access cardholders are responsible for escorting any accompanying guests or passengers. **TSR 49 Part 1540.105**
3. Registered vehicles may be operated only in their assigned portion of the Air Operations Area (AOA). The AOA is defined as the area inside the Airport's perimeter security fencing. Persons operating vehicles **outside** their assigned areas, may subject themselves to arrest for trespassing. **TSR 49 Part 1540.105.**
4. Parking vehicles unattended in areas used for taxiing, landing, takeoff, and parking of aircraft is prohibited.
5. Vehicles identified and marked as belonging to Airport commercial operators may be parked (unattended) adjacent to their business facilities so long as such parking does not interfere with aircraft operations.
6. Vehicles (except emergency vehicles) may not be operated on the ramps in excess of **fifteen (15) miles per hour.**
7. Registered vehicles, authorized to operate in the Secure Airline portion of the AOA, may not be driven between the passenger terminal building and a commercial aircraft.
8. Vehicles authorized to operate in the Movement Area (on runways & taxiways) of the Airport must be equipped with a functioning two-way radio capable of conversation with the Airport Control Tower, and a flashing red or yellow light displayed from the highest portion of the vehicle. Each operation in the Movement Area must be authorized by the control tower.

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9. Taxiing or towed aircraft **always** have the right of way.
10. Pedestrian traffic on the aviation ramps is for the purpose of going to or from an aircraft unless otherwise authorized by the Executive Director or his representative. Unescorted pedestrian traffic on runways, taxiways, or the Secured Airline ramp is prohibited.
11. Smoking on the aviation ramps, in hangars, or in other areas associated with the operation of aircraft, is **prohibited**.
12. Persons receiving access to the AOA shall be solely responsible for damage or destruction of Airport property or the property of others resulting from their actions. Access cardholders shall also be solely responsible for injury to any person in the AOA, resulting from their actions.
13. Persons accepting access to the Airport's AOA, by signing the application, agree that they understand and will abide by these procedures. They agree to hold the Grand Forks Regional Airport authority, Management, Airport employees, and employees of Airport tenants, harmless in the event of damage to or destruction of personnel property; personal injury; or injury to accompanying persons, while operation in the AOA of the Grand Forks International Airport.

Failure to comply with these procedures and requirements may result in a violation of TSR 49 Part 1540.101, 103 and 105, resulting in possible individual fines and/or law enforcement action.

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